



CURRICULUM VITAE

PERSONAL INFORMATION

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Nationality	Kosovar
Date of birth	JANUARY 06, 1973

WORK EXPERIENCE

- **Dates (from – to)** September 2008 – To be continued
- **Name and address of employer** Ministry of Foreign Affairs of the Republic of Kosovo
Embassy of the Republic of Kosovo in Ankara
- **Type of business or sector** Hirfanlı Sokak, 14/2 G.O.P. 06700, Çankaya, Ankara, Türkiye
- **Occupation or position held** Governmental Institution
- **Main activities and responsibilities** **Deputy Head of Mission / First Secretary**
The main assignments:

- **Dates (from – to)**
- **Name and address of employer**
- Representing Kosovo as a part of diplomatic mission;
- Working in accordance with diplomatic practices;
- Dealing with all issues pursuant to the mandate of the diplomatic mission (In accordance with National interests)

February 2008 – September 2008

- **Type of business or sector**

Ministry of Environment and Spatial Planning of Republic of Kosovo

- **Occupation or position held**

Adr. Nazim Gaffuri Nr. 31, Taslixhe – Prishtina

- **Main activities and responsibilities**

Pristina
Kosovo

Governmental Institution

Political Adviser

The main assignments:

- **Dates (from – to)**
- Advising and assisting Minister on all issues pursuant to the mandate of the Ministry and on personal duties of the Minister;
- Drafting the work and activity plans;
- Drafting the policy advices, preparing reports and recommendations about environmental and spatial planning issues;
- Assisting to develop and oversee implementation of a Government outreach strategy relating to environment and spatial planning;
- Participating to the different working groups; mostly about legislation and Ahtisaari Plan etc.

July 2006 – January 2008

- **Name and address of employer**

Government Building
4th Floor, no. 402
Mother Theresa Street n.n.
Pristina
Kosovo

- **Type of business or sector**

Common project of international and domestic institutions

- **Occupation or position held**

CBF (UNDP-Government of Kosovo-KFOS) Adviser in PMU Mamusa

- **Main activities and**

- Make recommendation to Executive Director for organizational issues;

responsibilities

- Drafting the work and activity plans in PMU Mamusa;
- Drafting the policy advices, preparing reports and recommendations for capacity building in PMU;
- Assisting for drafting of PMU regulations;
- Organizing different trainings, seminars etc.

• **Dates (from – to)**

February 2005 – March 2006

• **Name and address of employer**

Ministry for Communities and Return of Republic of Kosovo
Pjeter Bogdani Nr.2, Pristina / Kosovo

• **Type of business or sector**

Governmental Institution

• **Occupation or position held**

Political Adviser

• **Main activities and responsibilities**

The main assignments:

- Advising and assisting Deputy Minister on all issues pursuant to the mandate of the Ministry and on personal duties of the Deputy Minister;
- Drafting the work and activity plans;
- Drafting the policy advices, preparing reports and recommendations about communities and returns issues;
- Assisting to develop policies for the promotion and protection of the rights of Communities and their members;
- Assisting to develop and oversee implementation of a Government outreach strategy relating to communities and returns;
- Participating to the different working groups; mostly about legislation and Standards Implementation Plan of Kosovo etc.

• **Dates (from – to)**

September 2003 – January 2005

• **Name and address of employer**

Advisory Office on Communities – Office of the Prime Minister of Kosovo
Nena Tereza Nr.1, Pristina / Kosovo

• **Type of business or sector**

Governmental Institution

• **Occupation or position held**

High Officer (Adviser) for Legislation and Assembly

• **Main activities and responsibilities**

- Monitoring the state of community rights and interests and make recommendation to the Government about measures to address community issues;
- Reviewing draft legislation prepared by the Executive Branch, advising and making recommendations to the Prime Minister and relevant Ministers;
- Monitoring Parliament sessions, etc.

• **Dates (from – to)**

May 2004– September 2004

• **Name and address of employer**

Advisory Office on Communities – Office of the Prime Minister of Kosovo
Nena Tereza N.1, Pristina / Kosovo

• **Type of business or sector**

Governmental Institution – Office of the Prime Minister

• **Occupation or position held**

Acting Director

• **Main activities and responsibilities**

- Managing Advisory Office on Communities (Working plan, budget, meetings etc.);
- Advising Prime Minister about all issues regarding the ethnic communities;
- Coordinating activities between PISG, UNMIK and other relevant organizations regarding community issues and interests etc.

• **Dates (from – to)**

July 2002 – January 2003

• **Name and address of employer**

Radio "Yeni Donem" KTM
Gjeravica N.2, Prizren / Kosovo

• **Type of business or sector**

Media

• **Occupation or position held**

Director of Broadcasting

• **Main activities and responsibilities**

- Managing the radio station;
- Preparing broadcast policies;
- Editing radio news etc.